Accessory Structure Application **Review Checklist**

Adapt this template to fit your local regulations and use it to help property owners build safely in the Special Flood Hazard Area and the River Corridor. To learn more about the specific details in each requirement, visit [bit.ly/VT-accessory-structure](http://bit.ly/VT-accessory-structure).

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| Criteria | Does NOT Pass | Meets Criteria |
| If the proposed structure is in the Floodway, it must be relocated out of the Floodway. |  |  |
| IF THE PROPOSED STRUCTURE IS IN THE SPECIAL FLOOD HAZARD AREA: |
| Review your local regulation details about new building or renovation in this area. Will this proposal comply? (Consider replacing this checklist item with any local requirements structures must meet that aren’t covered below). |  |  |
| If the lowest floor for an accessory structure is below base flood elevation (BFE), it must have flood vents with the correct size and placement. |  |  |
| There must be at least two flood vents on at least two walls providing one square inch of opening for every square foot of enclosed space. |  |  |
| All materials below BFE (and ideally below BFE+24”) must be flood resistant. |  |  |
| All utilities (heating, air conditioning, water, fuel storage, and electrical components) must be securely elevated above flood level. |  |  |
| This building is effectively anchored so it won’t wash away. |  |  |
| No new fill should be added for this building, the roads around it, or for landscaping. In rare cases, fill may be added if other fill is taken away to compensate. |  |  |
| IF THE PROPOSED STRUCTURE IS WITHIN A RIVER CORRIDOR: |
| What does your local regulation / plan say about new building or renovation in River Corridors and will this building comply? (Consider replacing this checklist item with any local requirements structures must meet that aren’t covered below). |  |  |
| This building should not be closer to the river/stream than existing buildings. |  |  |